

Members present: Allen R. Phillips Christopher A. Rucho
 Valmore H. Pruneau Kevin M. McCormick
 John B. DiPietro, Sr.

Mr. Phillips convened the meeting at 7:00 p.m.

Read and acceptance of Minutes From Previous Meeting:

Motion Mr. McCormick to approve the minutes of July 14 as submitted, seconded by Mr. Pruneau, all in favor.

Motion Mr. McCormick to approve the minutes of July 16 with one amendment to the motion on page 3 under election workers to reflect the motion being made by Mr. McCormick, seconded by Mr. Pruneau. Vote on the motion – Messrs. Phillips, Pruneau, McCormick and DiPietro yes; Mr. Rucho abstains.

Motion Mr. McCormick to approve the minutes of July 23, seconded by Mr. Pruneau. Vote on the motion – Messrs. Phillips, Pruneau, McCormick and DiPietro yes; Mr. Rucho abstains.

Motion Mr. McCormick to approve the minutes of July 24, seconded by Mr. Pruneau. Vote on the motion – Messrs. Phillips, Pruneau, McCormick and DiPietro yes; Mr. Rucho abstains.

Central Mass Regional Planning Commission – Presentation On Pavement Management Program

Sujatha Mohanakrishnan and Eric L'Esperance are joining the Board this evening to present the final report on the Pavement Management Program. Ms. Mohanakrishnan explained that the Pavement Management System is a tool used to collect and monitor information on current pavement conditions. It also allows you to evaluate and prioritize maintenance and reconstruction strategies to provide decision makers with information to understand the long-term consequences of short-term budgeting decisions. It is a good tool to have and use when dealing with the current condition of the roadway and deciding which roads should be repaired first. They began the project with two technicians out in the field collecting data intersection by intersection. It was a windshield collection survey within their car. They did a pavement distress survey which included potholes, distortions, alligator cracking, transverse and longitudinal cracking, block cracking, rutting, bleeding/polished aggregate, surface wear and raveling and corrugations, shaving and slippage. They also looked at rideability and drainage. The presence of culverts and standing water are evidence of good or poor drainage. They look for consistency of roadway surface. The most prevailing issue was transverse alligator cracking and transverse longitude cracking. Each segment was given an Overall Condition Index rating which puts a rating on the street. Excellent is 88-100 and the software will provide an action treatment. In West Boylston they found 7.5 miles of road to be excellent, 2.5 miles good, 10 miles fair, 3.81 poor and 4 very poor.

Mr. Westerling explained that a lot of the town roadways were resurfaced with the sewer project and fall into those lower categories. Mr. Phillips questioned why those roads would be in poor condition when they were recently resurfaced. Mr. Westerling advised that he drove the roads with a vendor who does crack seal and the vendor indicated that a minimal application would be needed. In the final phase of the sewer project those roads only got an inch and half overlay and with a little crack sealing we can get another five to ten years out of them.

Ms. Mohanakrishnan prepared four different scenarios on how much West Boylston is prepared to spend on their pavement management. If we do not spend anything for the next five years the roads will continue to worsen. The software can give you reports on roadway improvements with various budget scenarios beginning with no funding up to \$200,000.00 per year.

The next step is keep the model up to date on repaving jobs and establish data collection as this was just a windshield survey. We will also establish a data collection cycle for the town and input pavement conditions to improve prediction capabilities. In looking at cost per square yard, Mr. DiPietro questioned whether we should be working with cubic yards. Mr. Westerling explained that at \$71.00 per square yard it takes into account two inches of material at a certain dollar per thousand. According to Mr. Westerling the town annually receives \$260,000 in Chapter 90 funds. Representatives from VHB Engineers our on-call engineering firm are in attendance and ready to assist the town with our project needs. Mr. Phillips asked if the program could include sidewalks. According to Ms. Mohanakrishnan the software can accommodate that. Mr. Westerling explained that they kept roads and sidewalks separate because the Transportation Committee is doing its own survey on our sidewalks, which is a different funding mechanism. Chapter 90 does provide funding for sidewalks if you meet their criteria.

Mr. L'Esperance explained that during their survey they gave each street a score based on the presence of a clean catch basin, debris left after water evaporated on the road, the way water flowed off the road and clears debris from the side of the road. Mr. Rucho questioned how we will update the data. Mr. Westerling explained that the roads read that were worst case are still worst case. He will bring back a recommendation to the Board for some crack repairs as we have \$600,000 in Chapter 90 funds to work with. Central Mass Regional Planning Commission will give the town the optimal way to spend the funds based on the formula.

JOHN WESTERLING, DIRECTOR OF PUBLIC WORKS

1. Review information on grinder pump replacements

Mr. Pruneau is concerned with why the town is replacing so many grinder pumps and questioned if we changed the brand of pumps being used for some reason. Mr. Westerling forwarded the information to Weston & Sampson Services. Since the original phase came on we have only replaced four grinder pumps in seven years. The school pump was replaced once and they also have a spare. He does not feel we have an overall epidemic of pump failures. Mr. Pruneau was under the impression that we had replaced pumps at Major Edwards School and asked if there is a mechanism we can install to avoid the issues we have had. Mr. Westerling feels we could install an interim chamber for the problem which is clogging of the pump resulting from improper items being flushed down the toilets such as underpants, pencils, markers and hygiene products. With an interim chamber, however, it would need to be pumped out on a regular basis. He would rather put something in which would not require routine maintenance. Mr. Pruneau suggested a larger pump and asked if the current pumps have alarms so we know when something is jammed. Mr. Westerling does not think a larger pump would solve the issue as the disposal of these items causes the pump to freeze up and it trips the alarm which alerts Weston & Sampson Services.

Mr. DiPietro asked Mr. Westerling what we pay for the Barnes pumps we presently use. Mr. Westerling is not sure. Mr. DiPietro has done some investigating, found a Liberty pump which would cost us \$1,600 and it would grind up foreign materials. He is waiting for a cd. Mr. Westerling noted that when DCR put the final phase out Albanese came in with a bid to use Barnes pumps. Mr. DiPietro noted that the Liberty pump is worm-gear driven with no packings. Mr. Westerling noted that the town had no say when the pumps were chosen that was Weston & Sampson Engineers.

2. Review Performance Review for the Director of Public Works, and in accordance with his employment contract vote salary adjustment

Motion Mr. McCormick to grant the salary adjustment, based on Mr. Gaumond's recommendation, for the Director of Public Works in accordance with his employment contract, seconded by Mr. Phillips, all in favor.

3. Worcester Street drainage issue and request to use Chapter 90 funds

Mr. Westerling explained that the drainage that comes from Colonial Hill and the Franklin Street area goes under Route 140 is piped into Mr. Lance Hemenway's property and exits in the rear to the cemetery. Last Friday a large sink hole developed. Five years ago when the Rayann building was being constructed we found the pipes did not have a lot of structural stability. At that time Weston & Sampson did a schematic and recommended replacing them with a single 24-inch pipe across Mr. Hemenway's property to a manhole. At that time Mr. Hemenway and the town agreed that the pipes were working, however, now we have a sink hole. The DPW dug a 14-foot deep hole and found the pipe had rotted away. The town has an obligation to replace the pipe, which is a Chapter 90 eligible project. Mr. Westerling is recommending the installation of a single 24-foot pipe across the property at an estimated cost of \$60,000, \$15,000 of which for materials. He will abandon the pipe in the front yard and the new pipe will only need two feet of cover on top of it. The sink hole has been filled in with sand from the DPW yard. Mr. DiPietro recommends adding bank gravel or small stone to bind the sand. It was also noted that the cemetery pipe is also 24-feet.

Motion Mr. Pruneau to authorize the expending of \$60,000 from Chapter 90 funds for the project, seconded by Mr. Rucho, all in favor.

OLD BUSINESS

1. Discussion re: school parking lot fees going to Parks Commission

Mr. Pruneau asked about the agreement the School Committee and the Parks Commission had with regard to the school parking lot. In reviewing the information \$10,125 was collected in fees, \$8,899 was paid for monitor wages, \$5000 for administrative costs and \$726 goes to the parks for maintaining the parking lot facilities. Mr. Westerling explained that his department hires a private contractor at \$55 an hour to plow the school parking lots. Mr. Pruneau would like to discuss with the School Department a monetary change for the services of the DPW. Mr. Westerling further noted it does not include the money for sanding or sweeping. Mr. Pruneau feels the bulk of the money goes to the school and he would like a settlement that is more beneficial to the DPW.

Mr. Rucho questioned if the school were not using the lot for parking would we abandon it and not plow it. If that was the case, Mr. Westerling would not plow the lot and it would only have emergency access. Mr. Rucho suggested eliminating the money for the monitors, assigning stickers and having the Police Department drive through for compliance. In previous discussions about the parking lot Mr. Phillips recalls the school saying that the monitors check at different times. He suggested inviting in the School Committee and the Parks Commission to have a discussion. Mr. Westerling offered to discuss the issue with the Parks Commission at its meeting next Monday night. Mr. DiPietro suggested installing parking meters in all the school parking lots.

2. Further discussion regarding recycling facility on Raymond Huntington Highway

Mr. Phillips requested this agenda item. He has been looking at the record of the Department of Conservation and Recreation and the comments they have made to other towns about our town and he would like the Board's support in stopping the project including taking legal action. For him it is a matter of principle.

Mr. Pruneau stated that he felt we were making some inroads with DCR, however, after reading the comments made in the newspapers he feels we are back to where we started. Mr. Phillips felt the comments were degrading of West Boylston. The Board's agenda package includes documentation from the Building Inspector that the project is subject to town zoning and information from town counsel that it is not a state project. There is also documentation from Wachusett Earth Day that they have signed Memorandum of Agreements with six towns to establish and maintain the center. He would like to send the entire situation to town counsel.

Motion Mr. McCormick to send the information off to town counsel and instruct them to go forward with the required action, such as an injunction, to stop the project, seconded by Mr. Pruneau, all in favor.

Louis Larose, who is in the audience this evening, asked if the public will be notified of any meetings. Mr. Phillips noted that all meetings of the Board are posted and open to the public.

Motion Mr. McCormick to authorize Mr. Gaumond to sign the Consent Letter for legal representation for West Boylston on the Wachusett Earthday/DCR Recycling Facility, seconded by Mr. Rucho, all in favor.

3. Update on PEG funds and what they would be used for if not an upgrade for live broadcasting

Motion Mr. McCormick to delay discussion on this agenda item until the PEG Board of Directors has an opportunity to reorganize, seconded by Mr. Pruneau, all in favor.

4. Expedited Local Permitting Law Chapter 43D

Mr. Phillips left the meeting and turned it over to Mr. Pruneau. This item was requested by Mr. DiPietro, who would like to Board to review this option very thoroughly. It requires approval by town meeting and if approved, certain areas in town could be designated a priority development site. Should a new business be interested in locating on the site their permitting process would be expedited. Mr. DiPietro would also like to designate Mr. McCormick as the point of contact person for the town. Mr. Rucho advised that the Economic Development Committee has reviewed the materials and is in favor.

Motion Mr. Rucho to include this on the warrant for the October town meeting, seconded by Mr. McCormick, all in favor. Mr. Phillips returned

Motion Mr. Rucho to designate Mr. McCormick as the Selectmen's representative, seconded by Mr. DiPietro. Vote on the motion – Messrs. Pruneau, Rucho and DiPietro yes; Messrs. McCormick and Phillips abstain.

5. Finalize items of discussion for meeting with Water District

The Board agreed to the following items for discussion: combining sewer and water billing, a PILOT or a municipal discount for water, can the Water District supply water to new industrial park off of Raymond Huntington Highway, can the Water District do dig safes, and sharing of resources.

6. Review of current motel bylaws

The Board would like clarification on how they can amend the current bylaw so that they can increase the penalty for violations above the present \$300 threshold. Town Counsel will be contacted for guidance and a determination whether this is set by MGL and if it is are there any other options available.

NEW BUSINESS

1. Concurrence on the appointment of Bruce R. Card, Jr. as a fractional-time dispatcher effective August 6, 2008 at Step 1, \$13.66 an hour and upon successfully finishing training to Step 2, \$15.05

Motion Mr. McCormick to concur with the appointment, seconded by Mr. Rucho, all in favor.

2. Concurrence on the appointment of Mark Meola to the Conservation Commission effective August 7, 2008 for a term to expire on April 30, 2011

Motion Mr. McCormick to concur with the appointment, seconded by Mr. Rucho, all in favor.

3. Review request for Transfer of Licenses currently with P.J.'s New England to AJ89 Group LLC, d/b/a PJ's New England Bar and Grill

Mr. McCormick recused himself. The request is to transfer the current Common Victuallar, Entertainment and Automatic Amusement Device licenses to the new owner. Earlier in the week the ABCC approved the transfer of the alcoholic beverage license previously approved by the Board.

Motion Mr. Rucho to approve the request, seconded by Mr. Pruneau, all in favor. Mr. McCormick returned to the meeting.

4. Authorization of the shared service of Building Inspector with the Town of Sterling

Motion Mr. McCormick to sign the Intermunicipal Agreement with the Town of Sterling to share the services of the Building Inspector, seconded by Mr. Pruneau, all in favor.

Motion Mr. McCormick to accept the contract with the town and Building Inspector Mark Brodeur, seconded by Mr. Pruneau, all in favor.

5. Review and approve Schedule for October 20, 2008 Semi-Annual Town Meeting

Motion Mr. McCormick to approve the schedule, seconded by Mr. Rucho, all in favor.

6. Discuss the possibility of creating a Veterans' Memorial

Mr. DiPietro requested this agenda item. He would like to table discussion until the Board's next meeting as he left some of his paperwork at home. The memorial, which would be privately funded, would be a living memory for all veterans from World War II to the present who served in the service from the Town of West Boylston. Mr. McCormick did some research on memorials in town and provided the Board with photographs. We have 11 memorials in town honoring the veterans of various wars, which include monuments, flag poles and the bandstand, which is dedicated to all veterans. Each cemetery has a monument to all veterans dedicated each Memorial Day and the Major Edwards Auditorium is dedicated to the veterans of West Boylston. He is not against another monument, but questions whether more are needed.

Mr. DiPietro explained that this was done in the Town of Lancaster and that is where he got his idea. They have three walls with the names of every veteran from Lancaster who served in any particular campaign and those who retired. They also have other monuments for other wars. Mr. Phillips suggested putting this off until the next meeting and perhaps assigning the task of selecting a location to the new Naming Committee.

Mr. Rucho suggested putting a group together to repair the monuments we already have. Mr. McCormick noted that the only monument which needs work is the World War II monument in the center common as the bronze has turned green.

MEETINGS, INVITATIONS & ANNOUNCEMENTS

1. Announce that West Boylston has earned \$12,266 in MIIA Insurance Credits
2. August 13, 2008, 7:00 p.m. – invitation to attend next Housing Authority Meeting to discuss housing issues
3. August 14, 2008, 6:30 p.m. – Shared Services Committee Meeting

4. August 14, 2008, 7:30 p.m. Planning Board public hearing on the application for a Special Permit by Onmipoint communications, Inc. to collocate on an existing wireless facility on Lawrence Street
5. August 28, 2008, 7:00 p.m. – Joint meeting with Finance & School Committees – budget discussions
6. September 8, 2008, 6:30 – meeting with DCR and Legislative Delegation re: field discussion
7. September 19, 2008, Invitation to attend Spirit of American with shows at 10:30 a.m. and 7:30 p.m. on September 20, 2008 shows at 2:00 p.m. and 7:30 p.m. at the DCU Center Arena on 50 Foster Street in Worcester
8. September 26, 2008, What's New in Municipal Law at The Log Cabin Banquet & Meeting House in Holyoke, registration 8:15 a.m.
9. Announce that the Mount Vernon Cemetery has been accepted by the National Park Service for listing in the National Register of Historic Places

Mr. Phillips wished his daughter Madison a happy birthday.

FUTURE AGENDA REQUESTS

Mr. DiPietro has nothing this evening.

With the Bicentennial events coming up, Mr. Pruneau been out photographing the parks. He has some fencing and pool issues, which he feels need attention as he thought that the Parks Commission was fixing some of these safety issues. This item will be on the next agenda under Mr. Westerling. Mr. Rucho noted that everything we have that is extra is stored there because all the garages are full. Mr. McCormick suggested having a discussion on getting funds to demolish the pool.

Mr. Rucho has nothing this evening.

Mr. DiPietro expressed interested in being appointed to the Parks Commission. He also offered to attend the Housing Authority meeting on August 13th. Motion Mr. Rucho to have Mr. DiPietro attend the meeting on August 13th with the Housing Authority, seconded by Mr. Pruneau, all in favor.

Mr. Phillips announced that the August 20th Board meeting will be at The Gazebo, weather permitting.

With no further business to come before the Board, motion Mr. Rucho at 8:45 p.m. to adjourn, seconded by Mr. McCormick, all in favor.

Respectfully submitted,

Approved: September 3, 2008

Nancy E. Lucier

Allen R. Phillips, Chairman

Valmore H. Pruneau, Vice Chairman

John B. DiPietro, Sr., Clerk

Christopher A. Rucho, Selectman

Kevin M. McCormick, Selectman